

Union Public Safety Department Special Event Requirements

The following information is provided to you by the City of Union Public Safety Department Fire Division as a guide for vendors that are planning to take part in special public events located in the City of Union. This information outlines basic guidelines for the use of tents, canopies, food-vending booths, mobile concession stands and temporary structures. This guide is not inclusive of all regulations that govern public special events.

Revised: June 26, 2012

Temporary structures, tents, canopies, and air supported membranes:

1. Tents, canopies or membrane structures and their appurtenances shall be adequately roped, braced and anchored to withstand the elements of weather and prevent against collapsing. (IFC 2403.9)
2. Tents or Canopies in excess of 200 square feet used for the assembly of people shall include a permanently affixed label with the flame resistant information of the structure. **Exception:** fabric canopies open on all sides with maximum size of 700 square feet. (IFC 2403.2)
3. Maintain 20 ft of separation between cooking appliances and any temporary or permanent structures. (IFC 2404.15.6)
4. Cooking shall not be conducted under or within any tent/canopy or membrane structures. (IFC 2404.15.6)
5. Smoking is prohibited within any temporary structure. "No Smoking" signs shall be posted. (IFC 2404.6)
6. No hay, straw, or easily combustible items shall be used under or within 20ft. of a temporary structure. (IFC 2404.5)
7. Open flames (candles, torches) are prohibited under or within 20 ft. of a temporary structure. (IFC 2404.7)
8. Operations such as warming of foods, cooking demonstrations and similar operations that use solid flammables, butane or other similar devices which do not pose an ignition hazard, shall be approved. (IFC 2404.15.4)

Fire Extinguishers

1. Vendors with cooking or food heat processing equipment shall have a 2A:20B:C or larger extinguisher. (IFC 906)
2. Vendors utilizing 4 deep-fat fryers having a maximum cooking medium capacity of 80 pounds each shall utilize a class K fire extinguisher of a minimum of 1.5 gallons. (IFC 904.11.5)

3. All approved fire extinguishers shall be serviced by a fire protection company within the last twelve months. (IFC 906.2)
4. Extinguishers shall be readily accessible at all times(IFC 906.5)
2. Vendors utilizing 4 deep-fat fryers having a maximum cooking medium capacity of 80 pounds each shall utilize a class K fire extinguisher of a minimum of 1.5 gallons. (IFC 904.11.5)

Compressed Gas Cylinders

1. Compressed Gas Cylinders shall be secured to maintain the cylinder in the upright position. Compressed gas Cylinders shall not be secured to tent or supports.(IFC 2404.16.3)
2. Container valves shall be protected by screw-on-type caps or collars which shall be securely in place on all containers stored regardless of whether they are full, partially full or empty. Container outlet valves shall be closed or plugged. (IFC 3809.8)

Mobile Concession Stands

1. Mobile Concession Stands shall have a UL approved, (Type I) hood system installed at or above all commercial cooking appliances and domestic cooking appliances used for commercial purpose that produce grease vapors.(IFC 609.2)

It is recommended that the Fire Inspector of the Public Safety Department be consulted prior to set-up of any equipment used at public special events. Prior planning and consultation with the Fire Inspector may answer any question or concerns regarding your ability to participate as a vendor in public special events.

The Fire Inspector may be reached at 864-429-1713 extension #24